PERFECT FOR APPRENTICESHIPS, QCF, NVQ, BTEC AND ALL CRITERIA-BASED QUALIFICATIONS

ENDORSEMENTS

1st4sport Qualifications  ABBE  ABC awards  AIM Awards  BIIAB
City & Guilds  EAL  edexcel  EDI  Supporting learning and performance
Highfield  ncfe  OCR  openawards  PAAVQ-SET
SFEDI AWARDS™  Skillsfirst  SQA Endorsed  Training Qualifications UK
ACHIEVE OUTSTANDING AUDITS

Manage all of your training and assessment needs in one paperless system.

OneFile is a user-friendly eportfolio designed to make life easier for the education and training sector. What’s more, our software is developed by a team of former assessors, so you can be confident we have the expertise to support your delivery.

PLAN assessments for learners

ASSESS learner work in eportfolio

REVIEW with detailed reports

ACHIEVE with engaged learners
ONEFILE FOR ALL

COLLEGES

IN-HOUSE TRAINING

PUBLIC SERVICES

TRAINING PROVIDERS
WHY ONEFILE

Choose the leading eportfolio with 99.6% uptime for a future filled with success.

✓ AGE AND BEAUTY
Intuitive interface and features, our software has been perfected over 10 years of development.

✓ UNLIMITED MEDIA STORAGE
No cap on the number of files you can upload.

✓ ENDORSED BY MULTIPLE AWARDING BODIES
Trusted and approved by all major awarding bodies.

✓ ROBUST ELECTRONIC SIGNATURES
Comply with all standard codes of practice.

✓ DATA STORED ON ENCRYPTED SERVERS HOSTED IN THE UK
Hard drives encrypted to AES-256bit standard.

✓ DATA BACKED UP EVERY 15 MINUTES WITH DISASTER RECOVERY FOR 90 DAYS
Our database is backed up in full every 24 hours, and incrementally every 15 minutes.

✓ DEDICATED ACCOUNT MANAGER
Make the most of our Account Managers, all experienced vocational training experts.

✓ MOST USED, MOST LOVED
Join our community and embrace our sharing best practice and network events.
BENEFITS

CUT COSTS & SAVE MONEY
Save 75% on materials and travel costs.

INCREASE ASSESSOR CASELOADS
Free up assessor time and increase their caseload capacity by 50%.

ENCOURAGE & MOTIVATE LEARNERS
Motivate learners through technology with live progress dashboards.

TIMELY COMPLETIONS
With online access, learners can work independently anytime, anywhere.

BETTER ACHIEVEMENT RATES
Enhance the learning experience and improve retention rates and overall achievement.

IMPROVE COMMUNICATION
Feedback and messaging features enable strong and continuous engagement.
OneFile’s sophisticated app allows you to access your assessment portfolio on the go. Now you can plan, assess and review offline.

Engagement between assessors and learners is more streamlined than ever. Users can complete qualifications wherever, whenever and however they wish.
OneFile’s dedicated and exclusive form designer gives managers, directors and leaders the ability to:

- Design individual learning plans
- Modify assessment plans
- Customise the review process
- Set SMART targets for learners

MORE FEATURES

- Online & offline plans, assessments & reviews
- MIS, VLE & initial assessment integration
- Annotated feedback
- Progress tracking & live reporting
- Individual dashboards
- Timesheets and portfolio journal
- Centre resources
- IQA Roles including Lead IQA
- Quality sampling tools & policies
- Standardisation rules
- NEW BTEC assessment workflow
Our devoted team of experts are with you every step of the way. With OneFile, you get a dedicated account manager, friendly technical support, helpful data assistants and diligent in-house developers. Together we provide a service that works for you.

**CUSTOMER SERVICE**

**THE SERVICE**

**EXPERT ACCOUNT MANAGER**
Assigned to each customer

**GUARANTEED**
10 day setup for new customers

**IMPLEMENTATION**
Support and guidance for 3 months

**FREE TRAINING**
Delivered online for all users

**TECH SUPPORT**
Available 8am-6pm, Monday to Friday

**QUALIFICATIONS**
Built and customised upon request

**DATA BACKUP**
Every 15 minutes to encrypted servers hosted in the UK
CASE STUDY

Return on investment

By eradicating paper portfolios at £10 each, we are saving around £10k per month; and we’re currently calculating our savings on postage and printing which is already running into tens of thousands per annum.

Since implementing OneFile we’re now able to carry out remote visits which also creates substantial expense claim savings per learner visit. Based on the current number of monthly remote visits, we estimate annual savings of between £110k and £170k per year.

Wayne Lord | Corporate Services Director
ADD OFFLINE EFORMS

ELIMINATE DATA ENTRY

Use OneFile to enrol new learners, build eportfolios and replace all paper forms.
Get the most out of your resources with a paperless workplace.

Our customers have seen savings in paper, travel, print and postage as well as enhanced visibility and transparency at all levels. Here are some examples of the savings our customers have benefited from:

- 84% saved on printing
- 30 hours admin time saved per learner
- 750% return on investment
£35
per learner / per framework

Training and Assessment Eportfolio

• Implementation support
• Technical support
• Secure data hosting
• Account management
• Qualifications built

Setup £500

Form designer £500

*All prices exclude VAT. Discounts available for bulk purchases.
USE ONEFILE TO SUPPORT FELTAG RECOMMENDATIONS

WHAT OUR CLIENTS THINK

“Choosing OneFile over other providers was an easy decision for many reasons; ease of use, references from users, the excellent sales process and the customer service support from our dedicated account manager.”

Tony Rankin | Knowsley Community College

“OneFile has improved the relationship between learners and assessors. Learners feel that the ability to receive feedback from their assessor quickly has helped them to improve their quality of work.”

Francesca Wyllie | South Devon College